

Kevin Belknap

4608 Longview Ave, Erie, PA 16510 ♦ somewherethesunisrising@gmail.com ♦ (814) 795 - 1499

HIGHLIGHTS

- Current position: Intensive English Program Coordinator & Lecturer at Clarion University of Pennsylvania
- Taught academic English to international students at all levels of proficiency
- Taught English in China for three years
- Degrees in Communication, Political Science, Religion and Philosophy

EDUCATION

Greenville College	Bachelor of Arts in Philosophy & Religion	
Pennsylvania State University	Bachelor of Arts in Political Science	GPA: 4.0
Edinboro University of PA	Master of Arts in Communication Studies	GPA: 4.0

EXPERIENCE

Clarion University of Pennsylvania
Clarion, PA

(2012 - Present)

Intensive English Program Coordinator/Lecturer

As the IEP Coordinator, I am responsible for managing the IEP operations on a day to day basis.

Coordinating Duties

- Develop & manage the IEP Curriculum
- Manage IEP student records
- Generate IEP student transcripts
- Coordinate the IEP teaching staff
- Oversee placement testing
- Student recruitment and retention
- New IEP faculty search committee chair

Courses taught

- Listening and Speaking (all levels)
- Academic Reading (all levels)
- Academic Writing (all levels)
- Grammar (all levels)
- Problems in Philosophy
- English for Math and Science
- Grammar in Writing
- Debate and Discussion
- Health and Wellness
- TOEFL ITP Preparation
- Intensive Reading / Intensive Writing

Committee Membership

International Student Advisory Committee (Clarion University)

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University of Connecticut American English Language Institute
Storrs, CT

(2009 - 2012)

Evening English Courses Program Coordinator

As the EEC Coordinator, I was responsible for creating, promoting and coordinating the evening content at UCAELI. In addition, I was asked to perform a number of communications-related duties.

EEC Coordinator (2012)

- Created two new courses: Listening & Speaking and Public Speaking
- Modified old curriculum: Communicating on Campus
- Created, printed, posted advertisements across campus
- Offered Academic Writing Workshops in the UConn library
- Raised the UCAELI EEC profile on the campus

Communications

- Co-managed the UCAELI Website - uploading, editing content
- Created, Edited, and Uploaded videos to YouTube

ESL / Communication Courses Taught

- Academic Writing for Beginners
- Academic Writing for Graduate Students
- Communicating on Campus
- Grammar & Communication
- Intercultural Communication
- Listening & Speaking
- Music Appreciation
- Problems in Philosophy
- Public Speaking
- Reading & Discussion

ESL / Communication Research

- Language emergence in the ESL classroom
- Effects of live audience feedback

Committee Membership

- Curriculum Committee

Post University, Waterbury, CT

(2009 - 2011)

Assistant Academic Program Manager -Acting Program Manager- (Fall 2010)

- Prepared projected budgets for the fall and spring terms
- Conducted observations of ESL faculty
- Organized International Students Orientation Weeks
- Collaborated with the International Office
- Drafted and submitted the annual ESL Program Report

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Collaborated with the Learning Center in support of international student tutoring

ESL / Communication Courses Taught

ELC 103 Speech and Pronunciation
ELC 102 Grammar to Writing
ELC 435 Advanced Special Topics
CSS 101 Learning Across the Lifespan

Beijing Jiao Tong University, Beijing, PRC (2001– 2004)

ESL Courses Taught

Conversational English 1, 2, 3, 4 (For English Majors)
Intercultural Communication
Conversational English for adult learners (non-credit)

Public Lectures

Gave several public lectures on various topics: culture, politics, language and ethics in academia

Foreign Language Teaching and Research Press, Beijing, PRC (2001– 2004)

Teacher/Actor

Co-host (“The Game Leader”) of New Standard English, a children’s educational TV program reaching millions of school age children throughout China
Made audio recordings of English textbooks (requiring teaching, oration, and editing)

Lecturer

Guest lecturer on behalf of the General Education Division and the Educational Software Development Division

ACADEMIC SCHOLARSHIP ORGANIZATIONS

Phi Kappa Phi
Omicron Delta Kappa
Alpha Sigma Lambda

AWARDS

Ralph Hopkins Scholarship	Greenville College
Philips Scholarship	Pennsylvania State University
Graduate Assistantship	Edinboro University of Pennsylvania
Graduate Assistantship	University of Connecticut

PUBLICATIONS

Gamble, John K, Belknap, Kevin. 2007. “The Emergence of a Pacific Region in Multilateral Treaty-Making: A 500 year perspective,” *Australian International Law Journal*.

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REFERENCES

Ray Feroz, PhD

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